Curriculum Committee



**October 15, 2021** (8-9:30am)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: ASG (Chris Sanchez), Dustin Bare, Nora Brodnicki, George Burgess, Rick Carino, Elizabeth Carney, Amanda Coffey, Jeff Ennenga, Megan Feagles (Recorder), Eden Francis, Sharron Furno, Sue Goff, Dawn Hendricks, Shalee Hodgson, Kerrie Hughes (Alternate Chair), Jason Kovac, Kara Leonard, Alice Lewis, Mike Mattson, Patricia McFarland, Tracy Nelson, Scot Pruyn (Chair), Lisa Reynolds, Cynthia Risan, Terrie Sanne, Charles Siegfried, Tara Sprehe, Sarah Steidl, Dru Urbassik, Andrea Vergun, Helen Wand, Jim Wentworth-Plato

**Guests:** Cole Chatterton, Bev Forney, John Phelps, MaryJean Williams

**Absent**: David Plotkin, Casey Sims

1. **Welcome & Introductions**
2. **Approval of Minutes**
   1. Approval of the October 1, 2021 minutes

*Motion to approve, approved*

1. **Consent Agenda**
   1. Course Number Changes
   2. Course Title Change
   3. Reviewed Outlines for Approval

*Motion to approve, approved*

1. **Course and Program Approvals**
   1. **Course Inactivations**
      1. Megan Feagles presented for Shelly Tracy
      2. UG-113, 123, 221
         1. The rest of the UG courses are planned for inactivation in 2022 so the department is asking to inactivate these as well. The program they were part of was suspended years ago.

*Motion to approve, approved*

* 1. **New Courses**
     1. BA-230
        1. Bev Forney presented
        2. From course outline: this key marketing course is the first of its kind at CCC and in line with this same course offering at community colleges within the state and is in fact the focus of state university degrees in Business Marketing.

*Motion to approve, approved*

* + 1. CJA-216
       1. Sharron Furno presented
       2. From course outline: Given the current climate in law enforcement, this course is necessary to address personal biases and how they impact duties as a police officer.
       3. Going to eventually replace Drugs, Crime, and the Law and be added to programs.
       4. Elizabeth Carney recommended against using the term “demonstrate understanding” in the Student Learning Outcomes. “define” might be a better, more assessable option.
       5. Elizabeth will work with Sharron to adjust the SLOs.

*Motion to approve, approved*

* 1. **Program Learning Outcomes**
     1. Welding Technology AAS
        1. John Phelps presented
        2. Result of working with Elizabeth and Assessment Team over the past few years.
  2. **Program Amendments**
     1. AAS Early Childhood Education & Family Studies
        1. Dawn Hendricks presented
        2. Removing ECE-144 and ED-235 from the electives since they are scheduled for inactivation in 2022.

*Motion to approve, approved*

* + 1. AAS DMC
       1. Nora Brodnicki presented
       2. Adding EFA courses to the list of acceptable elective courses.

*Motion to approve, approved*

1. **Old Business**
   1. Review Teams/Sub-Committees Process Sharing
      1. AFAC
         1. Tracy Nelson presented
         2. Team looks over outlines individually and sends feedback to Tracy. Tracy reaches out to course submitter with any feedback.
      2. Arts/Sciences
         1. Lisa Reynolds presented
         2. Not yet met as a group, but individuals are working on reviewing outlines.
         3. Lisa assigns a lead reviewer for each outline. The lead reviewer reaches out as needed if they have questions or need feedback.
      3. TAPS
         1. Shalee Hodgson presented
         2. Meet as a team every 2 weeks and go through the outlines together. Shalee usually follows up with the course submitter if necessary.
   2. Check-In Gen Ed Sub-Committee
      1. Lisa Reynolds presented
      2. Elizabeth, Scot, Nora, Trish, Sharron
      3. Working on adapting the Cultural Literacy framework for the other Gen Ed areas.
      4. Going to Assessment Committee meetings to gather info from those team leads.
      5. Working on training and communication for faculty
   3. Check-In Course Review Guidebook Sub-Committee
      1. Elizabeth Carney presented
      2. Just starting this work. Figuring out who to involve
   4. Vote on Revised Charter
      1. Scot Pruyn presented
      2. Changed “part-time” to “associate”. Updated membership info.

*Motion to approve, approved*

1. **New Business**
2. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: November 5, 2021 (8-9:30am)** |